



**BEECROFT PRIMARY SCHOOL
PARENTS' AND CITIZENS' ASSOCIATION**



Making a Great School Even Better

BEECROFT PRIMARY SCHOOL ARTS & CRAFTS

Arts & Crafts Enrolment Policy

Code of Conduct

The Beecroft Public School P&C Arts and Crafts Program offers opportunities for children to learn a variety of new skills. Teachers are engaged to run individual courses on the understanding that enrolled students attend willingly, who are interested in the subject matter covered and have the appropriate level of maturity to behave acceptably in a spirit of mutual cooperation. Our teachers are engaged primarily to instruct children in their area of expertise.

We ask parents to discuss this Code of Conduct and the accompanying rules with their children before enrolling in the program. **In enrolling online, you are signing that both you as parent/guardian, and your child, have read (or had explained to them), understood and accepted this.**

- Permission is to be sought prior to leaving the classroom.
- Respect for the teacher's instructions and their fellow students is expected.
- Beecroft Public School P&C have the authority to review any enrolments

Special Notice Due to COVID-19

We are working on the COVID management plan including picking up policies after class. This will be sent out in next week's school news. Maximum 12 students are allowed for each class. Classes are divided into Infants (Kindergarten - Year 2) and Primary (Years 3-6)

Late Pickup Policy

Late pickups will incur a late fee. From 5:15-5:30pm a fee of \$20 will be charged and subsequently \$20 per 15 minutes will apply thereafter. The late fee must be paid online via Qkr!

Sign Out Procedure

Children must be signed out from agreed pick up area (to be advised) by a parent/guardian over the age of 18 years, at 5pm. Children are not able to sign themselves out.

Cancellation Fee

A cancellation fee of \$20 per enrolled class will be deducted, if a refund is required after classes have commenced.

HealthCare Plan Permission

By enrolling, parents agree to give permission for Arts & Crafts to access the school's copy of their child's healthcare plan in case of emergencies.