

Student User Agreement

Years 3 – 6

I will be safe.

I will:

- Protect my personal information, including my name, address, school, email, telephone number, pictures of me and other personal details.
- Only use my own usernames and passwords, and never share them with others.
- Ask a teacher or other responsible adult for help if anyone online asks for personal information, wants to meet me or offers me money or gifts.
- Let a teacher or other responsible adult know immediately if I find anything online that is suspicious, harmful, inappropriate or makes me uncomfortable.
- Never hack, disable or bypass any hardware or software security, including any virus protection, spam and filter settings.

I will be responsible.

I will:

- Take care with the devices I use so that other people can use them after me.
- Follow all school rules and instructions from school staff.
- Use online services in responsible and appropriate ways. If unsure, I will ask my teacher or responsible adult.
- Understand that everything done on the school's network is monitored and can be used in investigations, court proceedings or for other legal reasons.

I will be respectful.

I will:

- Respect and protect the privacy, safety, personal information and wellbeing of others.
- Get permission before I take a photo or video of someone, including from the person and from a teacher.
- Not harass or bully other students, school staff or anyone else. This includes cyberbullying.
- Not send or share messages or content that could cause harm to me or anyone else.

My own devices

- My own devices will be turned off and in my bag during school time.
- My wearable technology will be turned off or in aeroplane mode during school time.
- If I need to contact my family during school time, I will go to the front office.
- If I bring devices or technology to school I will be personally responsible for keeping them safe.

Student Agreement

I have read the *Student User Agreement* above and understand my responsibilities. I agree to abide by the Student User Agreement and understand that disciplinary action may be taken if I fail to meet my responsibilities.

Student: _____
Date: _____

Parent/carer Agreement

I have read the Beecroft Public School Student Use of Digital Devices and Online Services Policy available on the school website. I understand my responsibilities.

Parent/carer: _____
Date: _____